The following is a breakdown of the class grading system and expectations.

Grading Policy: Points earned/Total Class Points
The Grading Scale is as follows: (in percentages)

100% = A+  89-88 = B+  79-78 = C+  69-68 = D+  60-0 = F
99-92 = A    87-82 = B    77-72 = C    67-63 = D
91-90 = A-   81-80 = B-   71-70 = C-   62-61 = D-

You will be graded on and responsible for the following:

Participation:
Attendance and participation go hand in hand. If you are not here, you cannot participate. In order to receive an ‘A’ in participation and on your classwork you need to be in class and on time everyday. You also need to be a respectful and active classroom participant (see classroom principles). This means you will listen attentively, take notes, ask/answer questions, complete all class work, and group activities. You will exemplify what it means to be an AVID student!

Classwork/Homework:
Completion of your classwork/homework is a key aspect in being a successful AVID student, so be responsible and meet your deadlines. AVID homework and class responsibilities will be completed everyday and organized in your Binder. This will include your Agenda, Cornell Notes/Learning Logs, Tutorial requests, etc… All assignments are due on the assigned due date and late work will receive only 50% credit, so be responsible.

If you are absent it is YOUR responsibility to get the homework assignment and find out what you missed in order to make it up. You will have one day for each day you are absent, to make-up, and turn in all work.

Projects, Tests and Quizzes:
• Projects may be any in-class or take home assignment that takes 3 days or more to complete. A project, since it requires more time and effort than a regular homework assignment, will be worth anywhere from 50 to 100+ points and can be either an individual research assignment/paper, or a group activity. Specific details will be given about these assignments as their due dates approach. Late projects will be marked off by 20% per each day late.
• Quizzes may be given throughout the semester on vocabulary, homework assignments, readings, and lecture notes.
• Tests may be given after the completion of a unit. If you have an excused absence (i.e. illness, dental appt., sporting event, etc.) on the day of the test you will need to arrange to make-up the test either before school, at lunch, or after school. There will be no make-up tests given to those with unexcused absences.

Binders: Your Binder is one of the most important elements of AVID and is a requirement of all AVID students. Binders will be checked and graded on a weekly/bi-weekly basis. You are expected to bring your binder to class everyday and to keep it stocked and organized. Be sure to keep all of your work!!!
• **Binder Requirements:**
  - 2-3 inches
  - At least two pencils and two pens with pencil pouch
  - lined paper
  - sticky notes
  - divider for each class
  - one page notes per day per class
  - agenda completed each day
  - additional items may be added

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*Daily schedule may vary based on tutor availability.

Also, as a 12th grade AVID student, you will be **required** to participate in at least one class community service opportunity per semester. Dates are TBA.

**Classroom Expectations**
1. Use appropriate language with each other at all times, this means no put-downs, name-calling, or foul language!
2. Raise your hand to speak; everyone deserves a chance to be heard.
3. Listen attentively to both the teacher and your fellow students.
4. No cell phones or i-pods – without teacher permission
5. A Pass must be used to go to the restroom; you have five minutes, one student at a time
6. Food or drinks in class must be consumed in a responsible manner.

Failure to act in a professional manner by violating the above rules will result in a loss of class participation points, loss of privileges, a phone call home, detention, or a written referral to the Assistant Principal.

**Be a Professional**
- Present
- Prepared to learn
- Positive Contribution
- Professional Communication

Professionalism will be further defined by the class, a professionalism grade will be at least 20 percent of your class grade!

**Reminder: If you have any questions, comments or concerns please see me!**

☆ Mr. Caines Contact Information:
Office Hours (rm. 204): Lunch M-F (or by appointment)
School Phone: (805) 966-9101 ext. 355
Email: dcaines@sbsdk12.org